

## CONDITIONS OF ENROLMENT

Please read carefully before completing your enrolment form.



### 1. Enrolment

It is advisable to phone first on 0427 212 977 to check there are vacancies in the course/workshop selected. Please then complete the enrolment form and forward with payment to secure a place in your chosen course.

Enrolments can be made by post or in person to:

Best Street Studios  
26 Best Street  
Wagga Wagga NSW 2650

Fax: 02 6927 4370

Email: [beststreetstudios@bigpond.com](mailto:beststreetstudios@bigpond.com)

### 2. Course Fees

Course fees are listed with the course details on our website. Payment of the full fee is required prior to the commencement of the course/workshop to secure your place. We accept cash, cheques, credit card and online direct deposits as listed on the enrolment form. Fees are inclusive of GST and tax receipts will be provided on receipt of payment.

### 3. Cancellation and Refunds

Best Street Studios reserves the right to amend any course, workshop, tutor or schedule, before or during the course/workshop. In such circumstances, we will endeavour to provide a substitute of equal standing. Should a course/workshop have to be cancelled due to insufficient enrolments, any student enrolled in that course/workshop will be contacted and an alternative course/workshop or refund arranged.

Fees are non-refundable, unless negotiated for an extended illness, and there are no refunds if you miss a class. You are permitted to transfer to another class within the same term, if space is available. No refunds are possible once the course/workshop has commenced.

### 4. Art Materials

Students are required to provide their own art materials. These can be purchased through Best Street Studios at competitive prices or you will be supplied with a material list. Materials are supplied for children's art courses and a materials fee will be charged on enrolment. Occasionally, a children's course may require items to be supplied by the student and this will be indicated at time of enrolment.

### 5. Course Recognition

Best Street Studios is not a Registered Training Organisation and as such courses are not accredited. However we do strive to deliver excellence in art education. Each student will receive a Certificate of Achievement on completion of their course.

### 6. Photography

From time to time we take photos during class of the students participating in art activities. These photos are used for Best Street Studios promotional purposes such as press advertising, brochures, editorials and on our website. These photos will never be sold and will be used exclusively by and for Best Street Studios. As a condition of enrolment your consent is implied. Should you not wish for us to take and use photos of you, your child or your artwork please notify us in writing.

### 7. Student Conduct

Best Street Studios is a shared space and we appreciate that you show respect for your fellow artists and their property. Students deemed to be exhibiting inappropriate or disruptive behaviour may be removed from the class. It should also be noted that cleaning of your class art space and common areas is a shared responsibility.

### 8. Punctuality

Out of respect for other students and tutors, students are requested to be punctual for class. Children should be escorted to and from the studios by a parent or guardian, ensuring they are collected promptly at the end of class.

### 9. Occupational Health & Safety

If you have an existing medical condition, allergy or disability that may affect your participation in a class/workshop, you should notify staff at the time of enrolment.

### 10. Privacy

Contact information you supply to Best Street Studios will not be disclosed outside the school without your express consent, except where required by law.

*Best Street Studios will from time to time send email and mail to students and past students for the purpose of marketing. Should you not wish to receive mailings please notify us that you wish to unsubscribe from our mailing list.*

